

HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY
BOARD OF COMMISSIONERS
MEETING MINUTES

Thursday, December 20, 2018

I. **Call to Order**

The regular meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Chair Laurie Fellers at 10:47 a.m., on Thursday, December 20, 2018, at Hillsvew Apartments, 830 Township Street, Sedro-Woolley, WA.

II. **Roll Call**

Present: Commissioner Laurie Fellers (Chair), Commissioner Reta Stephenson (Vice-Chair), Commissioner Dona Cowan, Commissioner Kacy Johnson, and Commissioner Lee Elliot

III. **Public Comment**

None.

IV. **Approval of Minutes**

A. October 18, 2018 Board of Commissioners' Meeting Minutes

Commissioner Kacy Johnson moved for approval of the Minutes, seconded by Commissioner Dona Cowan; the Board unanimously approved the Minutes from October 18, 2018 as written.

V. **Action Items for Discussion & Approval**

A. Approval of Voucher Report October 1, 2018 to November 30, 2018

Commissioner Reta Stephenson moved for approval of the Voucher Report, seconded by Commissioner Dona Cowan; the board unanimously approved the Voucher Report for October 1, 2018 to November 30, 2018.

B. Exit conference with the Washinton State Auditor's Office and Resolution No. 462: Acceptance of the Financial and Accountability audits

Sandra Evan from the Auditor's office joined by phone.

Commissioner Reta Stephenson moved for approval of Resolution No. 462: Acceptance of the Financial and Accountability audits, seconded by Commissioner Kacy Johnson; the board unanimously approved Resolution No.462.

C. Resolution No. 463: 2019 Comprehensive Operating and Capital Budget

Commissioner Reta Stephenson moved for approval of Resolution No. 463: 2019 Comprehensive Operating and Capital Budget, seconded by Commissioner Kacy Johnson; the board unanimously approved Resolution No.463.

VI. Reports

A. Financial Report for September 2018 to October 2018

The board was briefed on the Financial Reports for September and October 2018, as contained in the meeting packet.

B. Housing Management Report for October and November 2018

Four bedroom applicants should be coming in soon.

Community Action – utility/Annual event.

Cedar Grove settlement agreement, past due balance/community, action is working with them.

VII. New Business

A. None.

VIII. Adjournment

There being no further business before the Board of Commissioners, the meeting was adjourned at 11:44 a.m.

THE HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY

LAURIE FELLERS, Chair
Board of Commissioners

STEPHEN J. NORMAN
Executive Director